



ROUNDHOUSE
HOTELS

CONFERENCE & EVENTS PACKAGE



DIPLOMAT
BOUTIQUE HOTEL



PREMIER
HOTEL & APARTMENTS



THE HOTELS



DIPLOMAT

BOUTIQUE HOTEL



**CNR CANBERRA AVENUE & HELY
STREET GRIFFITH ACT 2603**

Located in Griffith just a few
minutes walk from Manuka
and Kingston



PREMIER

HOTEL & APARTMENTS



**110 BENJAMIN WAY, BELCONNEN
ACT 2617**

Located in leafy suburb
of Belconnen close to the
Bleconnen Markets and
Westfield Shopping Centre



THE ROOMS

DIPLOMAT

ATTACHÉ ROOM

This adaptable room located in the hotel's atrium will hold up to 60 people and will accommodate anything from weddings to conferences. With our range of furniture, administrative supplies and room decorations on hand, turning this room into your ideal venue is simple and flexible.

BOARDROOM SUITES

For a more intimate space, our range of Boardroom Suites can fit up to 8 people from the comfort of a room with a TV, boardroom table, open lounge area, office chair and desk, and all of the perks of a relaxing hotel room. This is suitable for any group event or business activity.

ATTACHÉ ROOM	
PACKAGE	CAPACITY
Cocktail	75
Boardroom	30
Cabaret	35
Banquet	50

PREMIER

THE OAK ROOM

With floor to ceiling windows covering most of this unique circular-shaped room, enjoy natural light and the street view in this multipurpose venue which holds up to 150 people. The Oak Room also offers broadband points, 3-stage lighting and 2x 70" SMART Hub TVs to accommodate all your event needs.

EXECUTIVE SUITES

For a smaller event, our range of boardroom suites will host 8 people and provide the most comfortable option for casual get togethers or professional meetings. With a spacious lounge area, TV, office desk and chair, boardroom table, balcony, and a bathroom, you and your guests will find everything they need for a day of business or leisure.

	HALF ROOM	WHOLE ROOM
PACKAGE	CAPACITY	CAPACITY
Cocktail	70	150
Boardroom	20	40
Cabaret	35	80
Banquet	40	110

DAY DELEGATE PACKAGE

- Simple
- Cost effective
- Delicious

The Day Delegate Package contains everything you need for an All Day Meetings, whether you're here for one day or the whole week.

Diplomat \$63 per person

Premier \$59 per person

DAY DELEGATE PACKAGE INCLUDES

- All Day Tea and Coffee
- Morning Tea, Lunch and Afternoon Tea (See Meeting Menu for choices)
- Lunch includes bottomless jugs of any 2 Soft Drinks (Lemonade, Squash, Cola, Diet Cola or Soda Water)
- Room Hire
- AV Equipment - Installation and Set-up
- Screens and Cabling
- Whiteboard
- Flip Chart
- Pens and Note Paper
- Chilled Water
- Mints
- A Bowl of Fresh Fruit



AL A CARTE MEETINGS

If you would like to “build your own meeting” all the options are listed below – we are happy to put together a quote to meet your needs

MEETING MENU

MORNING TEA AND AFTERNOON TEA | \$6.50PP (PER ITEM)

VALUE PACKAGE

- Scones with Whipped Cream, Jam and Butter
- Chocolate Chip and Macadamia Cookies
- Chef selection of Hot Items
(e.g. party pies, sausage rolls, mini quiches etc)
- Chef selection of Sweet Pastries and Muffins
- Cheese and Fruit platter
- Crudités with Dips and Nuts



AL A CARTE MEETINGS CONT.

LUNCH MENU

WORKING LUNCH | \$25.00pp

- Chefs selection of Wraps and Sandwiches with a Beetroot Rocket and Fetta Salad
- Fruit Platter and Chocolate Brownies

QUICHE AND SALAD | \$28.00pp

- Butternut Pumpkin and Charred Veggie Quiche Slices
- With Beef and Rice Noodles Thai Style OR Grilled Chicken Salad
- Cheesecake and Fruit Platter

MEDITERRANEAN FEAST | \$28.00pp

- Creamy Chicken Casserole OR Hearty Beef Casserole
- With Mashed Potato, Greek Salad, Garlic Bread
- Tiramisu and Fruit Platter

TASTE OF ASIA | \$28.00pp

- Stir Fry Chicken and Cashews OR Beef in Black Bean Sauce
- With Steamed Rice and Asian Greens
- Cakes Platter and Fruit Salad

SPICY CEYLON | \$28.00pp

- Aromatic Chicken Curry OR Spicy Beef and Lentil Curry
- With Chilli Paste, Pappadum, Raita, Steamed Rice
- Coconut Caramel Custard and Fruit Platter

Bottomless Jugs of any two Soft Drinks are included in all Lunch Menus

ADD ONS

- Jug of Orange or Apple Juice
- Continuous Tea and Coffee
- Soft Drink (Lemonade, Squash, Cola and Diet Cola)
- Add an extra hot dish
- Add an extra salad

\$14.00 per jug (approx. 4 glasses per jug)

\$6.50 pp

\$3.00 per jug (approx. 4 glasses per jug)

\$5 pp

\$4 pp

OTHER THINGS TO ADD TO YOUR A LA CARTE MEETING

- Room Hire and AV Equipment see page 14

LUNCH AND DINNER

BUFFET

Your dining area will be set with White Cloth Napkins, Cutlery, Wine Glasses (if required) and Water Glasses. When using the function rooms we include Crisp White Table Clothes, Black Chair Covers and Centre Piece (for dinner functions)

FROM \$45 PER PERSON

GROUPS OF 40 OR MORE RECEIVE FREE ROOM HIRE

PRICE INCLUDES:

- Bread rolls and Butter
- Tea and Coffee
- Chilled Water
- Bottomless jugs of any two Soft Drinks (Lemonade, Squash, Cola, Diet Cola, Soda Water)



LUNCH AND DINNER CONT.

BUFFET

MENU

SUNDAY ROAST

- Roast Beef and Roast Pork
- Roast Potatoes and Pumpkin, Seasonal Vegetables, Beetroot Rocket and Fetta Salad,
- Gravy and Apple Sauce
- Cakes Platter with Fresh Whipped Cream and Fruit Salad

BAR-B-QUE

- Chicken Satay Kababs, Pork Sausages and Minute Steaks
- Bakes Potatoes with Sour Cream, Beetroot Rocket and Fetta Salad and Condiments
- Cake Platter with Fresh Whipped Cream and Fruit Salad

MEDITERRANEAN BUFFET

- Creamy Chicken Pesto Pasta, Beef Casserole and Creamy Mashed Potatoes
- Greek Salad and Garlic Bread
- Tiramisu and Fresh Whipped Cream and Fruit Platter

TASTE OF CEYLON

- Aromatic Chicken Curry, Spicy Beef and Lentil Curry, Steamed Jasmine Rice, Tomato Onion and Coriander Spicy Salad, Poppadom and Condiments
- Coconut Caramel Custard and Fruit Salad

QUICHE PLUS

- Home Baked Roast Pumpkin and Grilled Vegetable Quiche and a Mixed Hot Platter with Chefs Selection of Spring Rolls, Sausage Rolls and Mini Pizzas, and Condiments
- Beetroot Rocket and Fetta Salad
- Cakes Platter with Fresh Whipped Cream and Fruit Salad

TASTE OF ASIA

- Stir Fry Chicken and Cashews, Beef in Black Bean Sauce, Steamed Rice, Spring Rolls with Dipping Sauce and Asian Greens
- Cakes Platter with Fresh Whipped Cream and Fruit Salad

LOOKING FOR SOMETHING EARLIER IN THE DAY

BREAKFAST BUFFET \$32.00 PP (plus room hire)

- Scrambled Eggs, Bacon, Chipolata Sausages, Grilled Tomato, Mushrooms, Hash Browns
- A selection of Cereals and Pastries or Muffins,
- Yoghurt, Fruit Platters
- Toast and Spreads

MAKE IT AN EXTRA SPECIAL NIGHT BY ADDING SOME EXTRAS

- Hot Chips with Sweet Chilli Sour Cream and Tomato Sauce \$3 pp
- An Extra Salad \$4 pp
- An Extra Hot Dish \$5 pp
- Fresh King Prawns with Mango Salsa \$7.00pp
- Soup: Pumpkin, Chicken and Corn or Minestrone \$4.00pp

LUNCH AND DINNER CONT.

PLATED MEALS

Your dining area will be set with White Cloth Napkins, Cutlery, Wine Glasses (if required) and Water Glasses. When using the private function rooms we include Crisp White Table Clothes, Black Chair Covers and Centre Pieces (for dinner functions)

FROM \$49 PER PERSON

GROUPS OF 40 OR MORE RECEIVE FREE ROOM HIRE

PRICE INCLUDES:

- Bread rolls and butter pats
- Tea and CoffeeAll meals are served with Salad or Vegetables

PACKAGES	
PACKAGE	PRICE
2 course	\$49.00pp
3 course	\$63.00pp
Alternate service	\$5.00pp



LUNCH AND DINNER CONT.

PLATED MEALS

MENU

ENTRÉE

- Satay Chicken Skewers with Spicy Peanut Sauce
- Garlic Prawns with Asian Style Noodles
- Trio of Mushroom Tarts with Wasabi Mayo
- Roundhouse Nicoise Salad with Smoked Salmon
- Slow Cooked Pan-Fried Pork Belly with Apple Sauce and Rum Soaked Red Grapes
- Tomato and Feta Tart with Herb Mayo

MAIN

- Eye Fillet 200g Medium Rare on Herb Crushed Potatoes
- Confit Duck With Smashed Kipfler Potatoes and Sautéed Garlic Spinach with Orange Reduction
- Dukkha Crusted Lamb Rack on Couscous
- Pan Fried Barramundi with Herb Mashed Potatoes and Lemon Butter Sauce
- Three Mushroom Risotto with Cherry Tomato, Roast Pumpkin, Pine Nuts, Spinach and Aged Parmesan with Basil Pesto
- Grilled Chicken Maryland on Creamy Garlic Mash

DESSERT

- Sticky Date Pudding with Cinnamon Laced Brandy Caramel Sauce
- Coconut Caramel Custard with Honeycomb
- Traditional Tiramisu with Chocolate Sauce
- Black and White Rich and Creamy Chocolate Mouse
- Cheese Platter with Dried Fruit, Mixed Nuts and Crackers

COCKTAIL PARTIES

Looking for a stylish elegant event? Try a cocktail party! We will ensure you and your guests receive delicious food, a selection of beverages and warm friendly service.

FROM \$15 PER PERSON

GROUPS OF 40 OR MORE RECEIVE FREE ROOM HIRE

MENU

COLD CANAPE OPTIONS

- Oregano Lamb Tartlets with Tomato Jam
- Grilled Chorizo, Capsicum and Pickled Onion Skewers
- Charred Vegetable Skewers
- Fruit Skewers
- Blue Cheese Stuffed Dates wrapped in Mint & Prosciutto
- Shaved Roasted Beef on Croutons with Horseradish Cream
- Smoke Salmon Pikelet with Capsicum Chutney
- Mint Pea and Chicken Crostini
- Prawn and Mango Salsa with Chilli Dressing
- Avocado Mousse with Red Pepper Relish

HOT CANAPE OPTIONS

- Sate Chicken or Lamb Skewers with Spicy Peanut Sauce
- Baked Spinach and Fetta Triangles with Garlic Aioli
- Classic Mini Sausage Rolls and Tomato Sauce
- Chilli Coated Squid with Aioli
- Assorted Mini Pies – Moroccan Lamb, Pepper Beef and Curried Chicken with Tomato and BBQ Sauce
- Caramelised Crispy Pork Belly Bites
- Pulled Pork or Chicken Sliders with Asian Slaw
- BBQ Meat Balls With Spicy Tomato Sauce
- Platter of Potato Wedges with Sweet Chilli Sour Cream and Tomato Sauce
- Prawn Twisters
- Steamed Dim Sims with Soy Dipping Sauce
- Assorted Mini Quiche

PACKAGES		
	FIRST HOUR	ADDITIONAL HOUR RATE
Select 3 items	\$15.00pp	\$8.00pp
Select 6 items	\$28.00pp	\$12.00pp
Select 10 items	\$45.00pp	\$15.00pp

HIGH TEA

High Tea is the perfect way to enjoy a afternoon celebration with friends in comfortable surroundings with friends or family sharing delicious treats

FROM \$30 PER PERSON

GROUPS OF 40 OR MORE RECEIVE FREE ROOM HIRE

INCLUDES:

- One glass of sparkling or still wine on arrival
- Continuous Tea and Coffee
- A Cheese and Fruit Platter

SWEETS TREATS

- Mini Cupcakes
- Assorted Mini Danishes
- Caramel Slice
- Assorted Sweet Tarts (Banana and Toffee, Lemon Meringues, White Chocolate)
- Rock Road Slice
- Mini Chocolate Brownies

SAVORY DELICACIES

- Club Sandwich Triangles
- Mini Ham & Cheese Croissants
- Baked Spinach and Fetta Triangles with Garlic Aioli
- Mini Assorted pies
- Assorted Mini Quiches
- Prawn Twisters

PACKAGES

PACKAGES	
PACKAGE	PRICE
Select 5 items	\$30.00pp
Select 7 items	\$45.00pp
Select 10 items	\$65.00pp



BEVERAGE

We want to give you the greatest flexibility when it comes to choosing your beverages.

YOU HAVE THREE OPTIONS

1 CHOOSE A BEVERAGE PACKAGES
the easy option

2 PAY ON CONSUMPTION
you decide what is served,
and the value of the tab. See
our full beverage menu online

3 CASH BAR
your guests pay for
their own beverages

INCLUDES

- House Red
- House White
- House Sparkling
- Light Beer (James Boags)
- James Boags Premium
- Super Dry
- Apple Cider

BEVERAGE PACKAGES

PACKAGES	
PACKAGE	PRICE
One Hour	\$19.00pp
Two Hours	\$25.00pp
Three Hours	\$33.00pp

OUR FULL BEVERAGE MENU IS AVAILABLE ON REQUEST



ROOM HIRE

ROOM TYPE	PREMIER	DIPLOMAT
Half Room	\$400	N/A
Full Room	\$600	\$450

AV EQUIPMENT

■ Extra Flipcharts and white boards	\$60.00 each
■ Dance Floor (Premier only)	\$300.00
■ Data Projector	\$160.00
■ Electronic Whiteboard	\$210.00
■ Lectern and Microphone	\$160.00
■ Cordless Microphone and speakers	\$130.00
■ iPod connection and Blue Tooth Speakers	\$130.00
■ Computer Speakers	\$40.00
■ Remote Clicker	\$40.00

CONTACT US FOR MORE INFORMATION



**ARE YOU LOOKING FOR AN ALL-
INCLUSIVE DELEGATE PACKAGE OR
DETAILED PERSONALISED QUOTE?**

Sharon Jonas will ensure your next event
meets all your expectations

FOR A QUOTE

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